

MAYFIELD CITY SCHOOL DISTRICT
Wednesday, January 13, 2021
Organizational Meeting
Virtual Meeting only as authorized by HB404
Available via YouTube at
<https://www.youtube.com/channel/UCUQ0sWyf9gxbnug4lrzIAMA/>
5:30 P.M.

1. OPENING ITEMS

A. CALL TO ORDER: Mrs. Sue Groszek, President Pro Tempore

1. Mrs. Sue Groszek, the President Pro Tempore, called the meeting to order.
2. The official swearing in or administration of the oath of office by the Treasurer, Mr. Scott Snyder, to the new members followed.
3. The President Pro Tempore then presided over the election of the President and the Vice President or until such time that one or both are administered the oath of office.

B. ROLL CALL - Mr. Ron Fornaro, Mrs. Sue Groszek, Mr. Al Hess, Mr. George J. Hughes, Mr. Jimmy Teresi Time: 5:30pm

2. ORGANIZATION OF THE BOARD FOR 2021

A. ELECTION OF PRESIDENT 2021 - MR. RON FORNARO

Board Action: 2021-001

The Mayfield Board of Education approved **Mr. Ronald Fornaro** as President of the Mayfield City Schools Board of Education for calendar year 2021 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Nomination of Board President for calendar year 2021.

Motion by George J Hughes, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

President

MAYFIELD CITY SCHOOLS BOE – Organizational Mtg. Minutes, Wednesday, January 13, 2021

The President presides at all meetings of the Board and performs other duties as directed by law, state regulations and policies of the Board. In carrying out these responsibilities, the President:

- A. is responsible for the orderly conduct of all Board meetings;
- B. calls special meetings of the Board as necessary;
- C. appoints Board committees, is an ex officio member of all Board committees with the power to vote and is knowledgeable as to the business of the various committees and generally oversees their work;
- D. signs all proceedings of the Board after they have been approved;
- E. signs all other instruments, acts and orders necessary to carry out state requirements and the will of the Board and
- F. performs such other duties as may be necessary to carry out the responsibilities of the office.

The President has the right, as other Board members have, to offer resolutions, to make and second motions, to discuss questions and to vote.

B. ELECTION OF VICE PRESIDENT FOR 2021 – MR. JAMES TERESI

Board Action: 2021-002

The Mayfield Board of Education approved **Mr. James Teresi** as Vice-President of the Mayfield City Schools Board of Education for calendar year 2021 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Nomination of Board Vice-President for calendar year 2021.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Vice President

In the absence of the President, the Vice President performs the duties and has the responsibilities and commensurate authority of the President.

The Vice President performs such other duties as may be delegated or assigned to him/her by the Board.

C. OATH OF OFFICE TO PRESIDENT AND VICE PRESIDENT

The Treasurer, Mr. Scott Snyder, administers the oath of office to the newly elected officers. The newly elected President assumes the chair and presides over the meeting.

D. TIME, PLACE AND DATES OF REGULAR BOARD MEETINGS IN 2021 & THE 2022 ORGANIZATIONAL MEETING

Board Action: 2021-003

The Mayfield Board of Education approved the date, time, and location of its regularly scheduled meetings as presented.

2021 Regular Board Meeting Calendar & the 2022 Organizational Meeting

All board meetings will be held at 7:00 P.M. unless otherwise noted. Board meetings will continue to be held remote as authorized by HB404 through June 30, 2021 unless additional legislation extending this option is authorized or a change is announced by the Board via public notice. Effective July 1, 2021, board meetings will be held in-person at the Baker Administration Building, Irene Kay Board Room, 1101 S.O.M. Center Road, Mayfield Heights, OH 44124.

January 20 (Third Wednesday)

February 24

March 17 (Third Wednesday)

April 28

May 19 (Third Wednesday)

June 23, 5:30pm start time

July 14 (2nd Wednesday), 5:30pm start time

August 25

September 22

October 27

November 17 (Third Wednesday)

December 15 (Third Wednesday)

January 12, 2022 - Organizational Board Meeting, 5:30pm start time

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

E. ORDER OF VOTING ON MOTIONS AND RESOLUTIONS FOR 2021

Board Action: 2021-004

The Mayfield Board of Education approved the order of voting on motions and resolutions for calendar year 2021 be rotated in alphabetical order at each meeting.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

3. OTHER BUSINESS

A. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE TREASURER:

Board Action: 2021-005

The Mayfield Board of Education approved the following resolutions be approved by granting specific authority to the Treasurer to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. Request approval of the following resolutions pertaining to school finance:

1. RESOLUTION under authority of Section 3313.18 R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous. List of bills paid for the month will be submitted with the agenda.
2. RESOLUTION to authorize the Treasurer to invest funds that are not needed to meet current expenditures in accordance with the Ohio Revised Code.
3. RESOLUTION to appropriate a Service Fund as authorized by Section 3315.15 R.C. It provides that \$2.00 per pupil or \$20,000, whichever is greater, may be appropriated. It is recommended that the appropriation to the Service Fund for fiscal year 2021-2022 be \$20,000.
4. RESOLUTION that it shall be the policy of the Mayfield Board of Education to provide appropriate non-salary remuneration to staff in recognition of longevity, attendance and good performance in a variety of areas. The amount to be determined annually in normal budgeting process.
5. RESOLUTION to authorize Brindza, McIntyre, & Seed to act as agent for the Board of Education in filing Class II real estate tax complaints for the tax year 2020.

Therefore, BE IT RESOLVED, That the Board of Education of the Mayfield City School District hereby authorizes its attorney to act as agent for the Board of Education to file and sign real estate tax complaints for the purposes of: (1) increasing the assessed valuations which are reflected as being below the 35% ratio resulting from sales of such properties or where such properties are obviously under assessed, (2) the Board becoming a party where a complaint has been filed for decrease in assessed valuation.

6. RESOLUTION to hire the following consultants for real estate tax complaints on an as needed basis.
 - a. Robert Rieth, 30539 Pinetree Road, Suite 238, Cleveland, Ohio 44124, for Board of Revision work, research, filings and attendance at hearings.
 - b. Chester Giltz & Associates, 2605 Lyndway Road, Cleveland, Ohio 44121.
 - c. Calabrese, Racek and Markos, Inc., 1110 Euclid Avenue, Suite 300, Cleveland, Ohio 44115-1598.
7. RESOLUTION to hire Squire, Patton and Boggs as legal counsel on matters as directed by the Board.
8. RESOLUTION to hire John Podgurski as legal counsel on matters as directed by the Board.
9. RESOLUTION to hire Hochman, Dinn, and Potter LLC as legal counsel on matters as directed by the Board.
10. RESOLUTION to authorize only the Treasurer's facsimile signature to appear on all warrants and payroll checks. The Board sees this list of bills to approve, not the actual warrants.
11. RESOLUTION to authorize the Treasurer to sign or otherwise enter into any and all regular and special instruction contracts within the amount in the fund of the appropriation and were originally contemplated in the budgeting process.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

B. REQUEST WAIVER OF READING OF THE OFFICIAL MINUTES AT REGULARLY SCHEDULED MEETINGS:

Board Action: 2021-006

The Mayfield Board of Education agreed to dispense with & waive the reading of the official minutes at its regularly scheduled meetings in accordance with ORC 3313.26.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

**C. BUDGET- GENERAL FUND, BOND AND PERMANENT IMPROVEMENT FUNDS
FISCAL YEAR OF JULY 1, 2021 TO JUNE 30, 2022: -- Att. #1**

Board Action: 2021-007

The Mayfield Board of Education approved the alternative tax budget as found in Att. #1 and instructed the Treasurer to file said document with the Cuyahoga County Budget Commission on or before January 15, 2021.

As required by law, a legal notice appeared in the News-Herald on November 19, 2020, that there would be a public hearing on the estimated budget for the Mayfield City School District for the fiscal year July 1, 2021, to June 30, 2022. The public hearing was scheduled for January 13, 2021, at the Organizational Meeting at the Mayfield City School District, Baker Administration Building.

Requested approval of the estimated alternative tax budget as given in att. #1, to be filed with the Cuyahoga County budget commission on or before January 15, 2021.

Motion by Ron Fornaro, second by Al Hess.
Final Resolution: Motion Carries
Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

D. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE SUPERINTENDENT:

Board Action: 2021-008

The Mayfield Board of Education approved the following resolutions by granting specific authority to the Superintendent to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to encourage and grant the Superintendent of Schools authority to file applications for federal projects considered desirable for the Mayfield City School District.
2. RESOLUTION to grant the Superintendent of Schools or designated representative authority to approve professional trips for Mayfield employees.
3. RESOLUTION to grant the Superintendent of Schools authority to administer the administrative compensation schedule adopted by the Mayfield Board of Education. Following review by the Board, the Superintendent is also granted authority to establish the stipends of individuals paid under the administrative compensation schedule according to its provisions, such authority to be subject to yearly review by the Board of Education.

4. RESOLUTION to grant the Superintendent of Schools authority to approve routine contracts on behalf of the Board of Education. The routine contracts will be submitted to board members prior to approval.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

E. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE DIRECTOR OF PUPIL SERVICES:

Board Action: 2021-009

The Mayfield Board of Education approved the following resolutions by granting specific authority to the Director of Pupil Services to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of the Cuyahoga County Special Education Service Center in 2021.
2. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board to the Advisory Committee of the Cooperative Program for the Hearing Impaired in 2021.
3. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of Education to the Executive Board of the Cuyahoga East Vocational Education Consortium in 2021.

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

F. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE BOARD PRESIDENT APPOINTMENTS:

Board Action: 2021-010

The Mayfield Board of Education approved the following resolutions for appointments made by the Board President:

1. RESOLUTION for the President to appoint one of the members as Federal and State Legislative Liaison for 2021 and that these individuals will also serve as the OSBA delegate and alternate at the annual meeting.

Board Member representative: Sue Groszek

Board Member alternate: Al Hess

2. RESOLUTION for the President to appoint one of the board members as Career Technical Education Consortium group for 2021:

Board Member representative: Sue Groszek

Board Member alternate: James Teresi

Our career technical education consortium has a policy group which meets periodically. The group is composed of the ten superintendents and ten high school principals, a board member from each district and the Director.

3. RESOLUTION for the President to appoint one of the board members as Tax Incentive Review Council (TIRC) for Mayfield Heights, Mayfield Village and Highland Heights for 2021.

Board Member representative: Al Hess

Administrative representative alternate: Scott Snyder

4. RESOLUTION for the President to appoint one of the board members as Mayfield Schools Foundation for a term ending December 31, 2021.

Board Member representative: Ron Fornaro

Board Member alternate: Al Hess.

5. RESOLUTION for the President to appoint one of the board members as Citizen's Action Committee for 2021.

Board Member representative: Ron Fornaro and Sue Groszek

Board Member alternate: Remaining Members

6. RESOLUTION for the President to appoint one of the board members as Superintendent's Advisory Committee on Innovative Education for 2021:

Board Member representative: Sue Groszek/George Hughes

Board Member alternate: Anyone Available

7. RESOLUTION for the President to appoint one of the board members as Mayfield City School District Safety Committee for 2021:

Board Member representative: George Hughes/Al Hess

Board Member alternate: Anyone Available

Motion by Ron Fornaro, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

G. BOARD OF EDUCATION MEMBERSHIPS IN LOCAL, STATE, & NATIONAL ORGANIZATIONS-- Att. #2 & #3

Board Action: 2021-011

The Mayfield Board of Education approved membership in the following local, state, and national organizations.

- 1. RESOLUTION to approve membership in the Ohio School Boards Association (January 1, 2021 through December 31, 2021) at a cost of \$11,261.00. Att. #2.
- 2. RESOLUTION to approve membership in the Education Tax Policy Institute (January 1, 2021 through December 31, 2021) at a cost of \$1,500.00. Att. #3.

Motion by Ron Fornaro, second by James Teresi.
 Final Resolution: Motion Carries
 Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

4. ADJOURNMENT:

Board Action: 2021-012

The Mayfield Board of Education granted approval to adjourn the meeting at 5:43 p.m.

Motion by Ron Fornaro, second by James Teresi.
 Final Resolution: Motion Carries
 Yea: Ron Fornaro, Sue Groszek, Al Hess, George J Hughes, James Teresi

Date Approved: _____

Signed: _____
Mr. Ron Fornaro, President

Attest: _____
Mr. Scott Snyder, Treasurer